

## iPLAY Privacy Collection Statement

iPLAY is a teacher professional learning program led by the Institute of Psychology at Australian Catholic University (ACU). ACU, as a public company limited by guarantee, is regulated by the *Privacy Act 1988 (Commonwealth)* which protects the privacy of your personal information. The purpose of this statement is to let you know what information is collected about you, for what purpose, how the information is used by ACU, to whom it may be disclosed, and how to contact us to seek access to your personal information, correct your personal information or make a complaint.

### Personal information collected by iPLAY

When you register to participate in the iPLAY professional learning program we collect your name, email address, school and teacher accreditation number in order for you to join the iPLAY website and keep up to date with professional learning resources.

If you register to participate in iPLAY, we use your personal details in the following ways:

- to create a profile for your professional learning needs
- to enable an iPLAY mentor assigned to your school to connect with you and provide support during your professional learning
- to meet our administration needs such as applying for accreditation hours on your behalf (if applicable)
- to share updates and resources with you via email

Participation in iPLAY is voluntary. If you do not provide the requisite personal details, your ability to participate in professional learning will be limited.

ACU uses a third-party service provider to host the iPLAY platform and ensures that appropriate data handling and security arrangements are in place to treat personal information in accordance with applicable privacy legislation. There may be circumstances where we will need to disclose your registration information if necessary to provide the service. For example, your email address if you have any issues with your login.

ACU may also disclose your accreditation number and a record of hours to an external accrediting body.

We will not otherwise disclose your personal information to anybody else (in Australia or overseas) unless you have given consent, or we are authorised or required to do so by law.

No attempt will be made to identify you or your browsing activities by using the iPLAY website.

### Who to contact

To access or correct your personal information, please request in writing to:

#### **iPLAY Project Officer**

Institute for Positive Psychology and Education  
Australian Catholic University  
Phone: (02) 9701 4577  
[admin@iplay.org.au](mailto:admin@iplay.org.au)

Contact for all matters related to privacy, including:

- general inquiries;
- accessing personal information held about you;
- requests to correct personal information held about you; and
- complaints about breaches of privacy,

should be directed as follows:

#### **Privacy Coordinator**

E: [privacy@acu.edu.au](mailto:privacy@acu.edu.au)  
W: [www.acu.edu.au/policy/governance/privacy\\_policy\\_and\\_procedure](http://www.acu.edu.au/policy/governance/privacy_policy_and_procedure)  
T: 02 9465 9151  
P: PO Box 968, North Sydney NSW 2059

## Privacy Policy

All your personal information will otherwise be handled in accordance with our [Privacy Policy](#).

This Collection Statement has been updated as of 1 June 2020.